

**BOARD OF ENGINEERS
OF
WESTERLY FIRE DISTRICT
180 BEACH ST.
WESTERLY, RI 02891
FEBRUARY 10, 2015**

The meeting was called to order by Chief Mackay at 7:02 pm. All members were present. Facilities Manager Paul Cornelius was also in attendance.

Motion made by Asst. Chief Morrone, seconded by Asst. Chief Fusaro to accept the minutes of the January 20, 2015 meeting. Motion passed unanimously, 4-0.

Motion made by Asst. Chief Trebisacci, seconded by Asst. Chief Morrone to pay the bills of the evening. Motion passed unanimously, 4-0. The following bills were paid:

Ginger's Service Station 401 1,062.63

ConnRi 402 108.01

EZ Waste Systems, Inc. 402 95.00

Unifirst 402 40.34

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AT&T 403 41.21

Verizon Wireless 403 330.07

National Grid 404 1,097.60

National Grid 405	472.44	
National Grid 406	358.26	
National Grid 408	380.62	
Ginger's Service Station 501	513.06	
Ginger's Service Station 502	680.19	
Paul Cornelius 504	350.00	
RedStone Tire 504	15.00	
Task Force Tips 504	19.18	
Westerly Auto Parts 504	256.02	
Utility Communications, Inc. 601	1,032.46	
Strobes N' More 701	180.99	
State of RI (FFI) 802	256.00	
IAAI-Dennis 900	100.00	
RI Southern Firemen's League 900	500.00	
Sun Publishing Company 1100	184.84	
American Fire Equipment 1201	500.50	
Shipman's Fire Equipment 1202	514.95	
United Builders Supply 1202	137.82	
Witmer Public Safety Group 1202	119.52	
Shipman's Fire Equipment 1204	104.83	
FedEX 1500	16.67	
FedEX 1500	22.57	
Office Depot 1500	104.78	
Vision Government Solutions 1500	417.30	
Coastline Linen Service 1700	15.00	
Cox Business 1700	24.78	

Elite Cleaners 1700	6.25
Office Depot 1700	36.38
Westerly Packing 1700	134.24
BatteryZone 1800	20.25
BatteryZone 1800	39.18
BatteryZone 1800	44.11
Honey Dew Donuts 1800	203.26
McQuade's Ace 1800	373.35
Stillman Uniforms 3000	56.95
Stillman Uniforms 3000	176.40
Toscano's Mens Shop 3000	40.00
Decon Payments 9400	2,280.00
Globalstar 9400	54.96

Motion made by Asst. Chief Trebisacci, seconded by Asst. Chief Morrone to enter into Executive Session to discuss personnel matters at 7:03 pm. The Board exited executive session at 7:20 pm. Firefighter Edward Flynn was suspended thirty days pending resolution of legal matters.

Chief Mackay advised the Board of Engineers to make sure paperwork is accurately filled out for run reports especially car fires and carbon monoxide incidents. Asst. Chief Morrone also suggested a memo to the companies reminding the officers and drivers of the need to complete the reports. Chief Mackay would send a memo.

Asst. Chief Trebisacci asked if the use of personal portable radios was addressed. Chief Mackay had spoken to the Commander of Westerly Ambulance, but acknowledged the programming of the radios was being done outside of the purview of both administrations by people who had purchased a programming program. Asst. Chief Trebisacci stated they still need our permission to be on our frequency. Asst. Chief Fusaro was concerned if a personal radio was used at a scene and then damaged would we be responsible. Chief Mackay did not feel so as we provide portable radios.

Chief Mackay asked Asst. Chief Trebisacci to review the materials provide by him on personal flotation devices. Asst. Chief Trebisacci would forward a recommendation but stressed whatever color we purchase be the opposite of that purchased by Pawcatuck Fire Department.

Asst. Chief Trebisacci advised that Dunn's Corners Fire Department might be looking to part with their small boat. Asst. Chief Fusaro felt we should look at a hard bottom inflatable with shallow draft to allow us to use it in all of the water ways covered by us.

Chief Mackay reported the Board of Engineers of the Watch Hill Fire Department would like to meet us to discuss mutual aid. He would contact Watch Hill and set up a date.

Asst. Chief Fusaro requested a time when the last of the work to the apparatus floor would be completed. Chief Mackay would call the contractor for time line since the heating system has been running and no problems have occurred.

Asst. Chief Fusaro reported the Southern League trainings have been posted.

Asst. Chief Fusaro reported February training schedule is posted.

Asst. Chief Fusaro requested the status on the contract for the rescue vehicle. Chief Mackay reported he had forwarded the contract to Fire District Solicitor Michael Lynch for review.

Asst. Chief Fusaro received a recommendation from the officers of the Cyclone Steam Fire Engine Co. # 2 that Leonard Malagrino be re-issued his red tag. He had completed all requirements including two visits to the burn building at the Rhode Island fire academy. Motion made by Asst. Chief Fusaro, seconded by Asst. Chief Trebisacci to accept the recommendation. Motion passed unanimously, 4-0.

Asst. Chief Fusaro briefly discussed the walkthrough of the Westerly Library.

Asst. Chief Fusaro reported he would be scheduling sexual

harassment training in March.

Asst. Chief Morrone met with the drivers. He reported that driver William Palmer had turned in his CDL and would no longer drive. He would still be able act as a pump operator if needed. Asst. Chief Morrone recommended that driver John Gavitt be removed as a driver. He had not completed training for 3 years. Asst. Chief Morrone asked that a letter be sent thanking him for his years of service. Chief Mackay would send the letter.

Chief Mackay reported he attended a meeting with other Southern Firemen's League representatives and area legislators. New bills in the General Assembly are attempting to put more mandates on fire districts statewide. Some bills would require small districts to increase the number of office staff to comply. Area legislators promised to look at the bills in depth.

Chief Mackay scheduled a meeting with District Solicitor Lynch and certified public accountant Stephen Greene for Wednesday February 11th at 3:00 pm. to discuss financial recommendations.

Chief Mackay asked if everyone had a chance to review the operations manual for the Tax Collector and Treasurer. The auditors had reviewed and recommended no changes. Motion made by Asst. Chief Trebisacci, seconded by Asst. Chief Fusaro to accept the operations manual for the Tax Collector and Treasurer. Motion

passed unanimously, 4-0.

Money collected by the District:

Business inspections	150.00
Smoke Inspections	180.00
Donation	25.00
Records request	5.00
Plan Review-Shoe Show	100.00
Sale of 6 tappers (Fire Alarm)	200.00

Agenda for the next meeting

Reading of the Minutes of the last meeting

Bills for the evening

Any Business properly brought before the Board

Meeting adjourned at 7:58 p.m.

Respectfully Submitted

2nd Assistant Chief Joseph Fusaro Jr.